

COBA LEADERSHIP TEAM MINUTES

August 3, 2017

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Joey Robertson.

1. Graduate Scholarships. \$1000 scholarships, as a recruiting tool, will be available to entering graduate students taking online courses. Funding comes from SHSU Online.
2. New Initiatives – FY2018. COBA received a little over \$550,000 in new funding for FY2018: \$550,000 for new faculty salary lines and \$1,902 is for increases in fixed costs. Also, the college received \$125,000 in HEAF funds.
3. Overloads. The college may have to use some initiative funds to cover overloads. There are three acceptable reasons for overloads: enrollment growth, faculty unavailability, and development leaves.
4. COBA Committee Reports. The college received reports from the four committees.
 - a. Teamwork and Leadership Committee Report. The Leadership Team reviewed the Teamwork and Leadership Committee Report. The Dean will ask the committee to share best practices for teamwork and leadership and a broad based rubric with the faculty at the COBA Learning Retreat.
 - b. The other committee reports will be discussed at a future meeting.
5. Summer Research Grants. Will be discussed at a future meeting.